

BELDING POLICE DEPARTMENT

Telephone (616) 794-1900

Fax (616) 794- 4807

Vacation House Check Request

INSTRUCTIONS: Complete form and present in person at Belding Police Department

Name _____ Telephone _____

Address _____

Date of Departure _____ Date of Return _____

Direct number where owner can be reached in an emergency (____) _____

Lights on? Yes _____ No _____ If Yes, Timers? Yes _____ No _____

Location of lights on timers: _____

Other people with keys to home:

Name: _____

Address: _____

Home Phone: _____ Work Phone: _____

Will anyone else have access to the home and/or premises? Yes _____ No _____

(To include lawn/snow maintenance)

Name: _____ Phone (____) _____

Name: _____ Phone (____) _____

Alarm System? Yes _____ No _____ Audible? If yes, how long? _____

How is alarm reset? _____ By whom? _____ Phone (____) _____

Alarm company name? _____ Phone (____) _____

Any vehicles left on premises? Yes _____ No _____

Year	Make	Model, Color	Plate	Location (drive/garage)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Any additional information: _____

Signature: _____ Date: _____

POLICE DEPARTMENT USE ONLY: Complaint # _____

Date/time Received _____ Received By: _____